



Service Team Orientation

Position: Community Cookie Coordinator

What Does a Community Cookie Coordinator Do?

- Attend Cookie Program training within the Service Area.
- Meet all deadlines relating to Cookie Program.
- Keep accurate records of all orders, product and money transactions, using receipts and eBudde.
- Responsible for pick up, storage and delivery of product for Troop Cookie Managers.





What Does a Community Cookie Coordinator Do?

- Collect funds and any necessary paperwork from Troop Cookie Managers.
- Turn in collected funds and paperwork to Service Area Cookie Manager by deadline date.
- Financially responsible for products until Troop Cookie Managers have signed receipts transferring ownership.
- Supports council-sponsored Cookie Program events and programs.



Who Can Be a Community Cookie Coordinator?

Someone who has the following skills...

- Leadership
- Communication
- Attention to detail
- Organization/recordkeeping
- Fiscal management
- Basic computer skills and Internet access



Girl Scout Volunteer Core Competencies

Here are the competencies we want ALL volunteers to have:

- **Girl Focus:** Demonstrates dedication and commitment to guiding girls toward reaching meaningful outcomes through the three keys to leadership: Discover, Connect and Take Action.
- **Adaptability:** Adjusts and modifies own behavior, and remains flexible and tolerant in response to changing situations and environments.
- **Fostering Diversity:** Understands and embraces human diversity, and promotes inclusion of all people.
- **Oral Communication:** Expresses ideas clearly and concisely.
- **Personal Integrity:** Demonstrates honesty, credibility and dependability.

