



Cart Lobby Contract

In support of our communities, Festival Foods allows **very isolated and infrequent** access to our Cart Lobby area for charitable fundraising by non-profit groups. In order to keep the area safe and available, Festival Foods requires that each group comply with the following rules: **Please note updates will be made in 2021 dealing with current challenges and government guidelines.**

1. Our Cart Lobby is only to be used by the following non-profit groups: Salvation Army Red Kettle Drive, Boy Scouts, Girl Scouts, and DAV/ VFW Poppy Sales. We do not allow any other sales. None of the above-listed charitable, non-profit groups will be allowed access more than one (1) time per year. No exceptions will be made. The primary purpose of the facilities at Festival Foods is for Festival Foods' own business and any non-profit use by the above-approved groups will not be frequent, extensive, nor will it occur over an extended period of time.
2. For local nonprofit sales, **someone affiliated directly with the nonprofit group** must be doing the selling. Third party sales are not allowed (for example, an individual or other group doing a fundraiser to benefit a nonprofit group). **Festival Foods reserves the right to deny approval to any of the above-listed non-profit groups or to cease access altogether on an indefinite or permanent basis.**
3. Upon arrival, check in at the Service Counter. A manager will explain the procedure and where to locate items your group may need during the day. After you unload the items you brought, park ALL vehicles in our associate parking areas, located on far ends or sides of lots & buildings, identified by blue or white lines across the front of the stalls. Saving parking spaces for guests is important to us, so please reinforce this with your group.
4. **Your group is responsible for any signage, tables, chairs and tablecloths needed.** Please note that we have a **No Solicitation policy** in place. Guests cannot be approached, and sales must be passive. Shouting at our guests and harassing them is prohibited.
5. **Appropriate and professional attire must be worn by each person in the Cart Lobby area at ALL TIMES.** We are a family-orientated business, so please dress appropriately. It is recommended to wear clothing or a uniform that supports your charitable/non-profit group.
6. **Please leave the area clean.** If you spill, wipe it up or ask at the Service Desk for assistance.
7. **No food or drink consumption** is allowed in the Cart Lobby.

Any questions about the Cart Lobby area **MUST** be asked prior to signing and turning in the contract. You and your group are responsible for knowing everything listed above. You will be asked to leave if you do not comply. Your group is responsible for the cost of any damage to the Cart Lobby or other people/property.

Festival Foods, their associates and their affiliates are not liable for any loss, injury, theft or damage that occurs as a result of, or while your group is using the Cart Lobby.

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- ✓ Any nonprofit organization member must be symptom free from COVID19 symptoms including fever, cough, shortness of breath, chills, sore throat, congestion or runny nose, muscle pain, headache, loss of sense of taste or smell, fatigue, nausea or vomiting and diarrhea.
- ✓ Nonprofit members should keep group sizes small, in order to maintain appropriate 6-foot distancing.
- ✓ Practice good respiratory hygiene; coughing/sneezing into flexed elbow
- ✓ Facemasks are mandatory at all times within the building and during the event; masks need to be properly covering both the nose and mouth.
- ✓ Maintain 6 feet of social distancing with all guests.
- ✓ Keep conversations with guests short, not to exceed a few minutes.
- ✓ Nonprofit members will need to provide hand sanitizer for use by guests at each table/station.

Organization Name: Girl Scouts of the Northwestern Great Lakes

- Salvation Army Red Kettle Drive Boy Scouts
 DAVNFW Poppy Sales Girl Scouts

**The contract will be reviewed by the Public Relations Director or Supervisor.
Please note that exceptions to the groups listed above are not granted.**

<u>Purpose of Organization:</u> Girl Scouts is an organization which helps girls build courage, confidence and character. The Girl Scout cookie program provides five important skills girls learn. The cookie booth portion of the program allows girls to experience Goal Setting, Money Management, People Skills, Decision Making and Business Ethics.	
Organization Mailing Address: 4693 N Lynndale Drive Appleton, WI 54913	Contact Person Name: Brenda Duncanson
Organization Phone Number: 888.747.6945	Contact Person Phone Number: 920.955.3377

Brenda Duncanson

1/7/21

Signature of Store Director

Date

Acknowledgement

I, _____, on behalf of the group described above, understand the above rules and am
Please Print Name
 responsible for informing and educating all members of the above group about these rules and ensuring compliance with these rules.

Signature of Group Representative

Date

Date Reserved

Store