



Girl Scout Bronze Award Project Proposal Form

The Girl Scout Bronze Award is the highest award a Girl Scout Junior (grades 4–5) can achieve. As you and your team plan and complete your project, you'll develop confidence, meet new people, and have the kind of fun that happens when you work with other Girl Scouts to make a difference.

Girl Scout Bronze Award Expectations:

1. At least one adult is expected to read the *Bronze Award Guidelines for Girl Scout Juniors* document.
2. Submit this project proposal (required) to info@gsnwgl.org at least two weeks before your proposed start date.
3. Council staff will review each proposal to ensure it meets the standards of the Bronze Award and offer feedback to Bronze Award teams. Don't start your project before receiving council approval.
4. If securing additional funds is part of your Bronze Award project, review our money-earning guidelines and submit the Money-Earning Application to the council BEFORE hosting your money-earning event.
5. Submit your final report to info@gsnwgl.org after your project completion (but no later than September 30 after you complete 5th grade). To be included in the council's annual recognitions, submit your final report by March 1.

Troop Number:

Date:

Girl Scout Juniors: (If more space is needed, attach an additional sheet of paper.)

Name:

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Troop Leaders:

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Name:

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Projected start date:**Projected completion date:**

1. After researching our community, we found an issue that concerned us. Our issue is:
2. When we dug deeper we found a root cause, or something that created the issue. Our root cause is:
3. To address the root cause of the issue, we are proposing this project: *(Include 4–6 sentences on what your group plans on doing for their Bronze Award project.)*
4. To involve the community, we plan on working with and getting help from: *(List people or organizations you will work with to complete your project.)*
5. One way our project could have a long-term sustainable impact is: *(Sustainability is a concept to introduce with the Bronze Award, not a required element.)*
6. Our project will make a difference because:

Girl Scout High Awards Proposal Time Log

A Bronze Award project should take the group 20 hours to complete. Use this form to show us how your group will break down the hours to get the work done. Time entries should be in increments of five hours or less.

Things that can be included in the 20-hour time log:

- Brainstorming and project selection meetings
- Communication between the group and community partners
- Filling out the Project Proposal and Final Report
- Time spent actively working on the project
- Thanking your supporters and celebrating your success

Things that cannot be included in the 20-hour time log:

- The time spent on completing the prerequisites
- Fundraising for Bronze Award expenses (unless the fundraiser is part of the Bronze Award Take Action project)
- Time accumulated by volunteers you enlist outside of your troop's work

Please attach another sheet if additional space is needed.

Date	Activity or task	Hours
Total hours		

Section 1: Estimated Expenses. List all items/supplies you will need for your project and estimate their costs. This includes items such as lumber, landscaping supplies, building rental fees, and other materials. Even items that you hope to get donated should be listed here along with their value. You may estimate the value if you do not know the actual value. List the total amount for all items/supplies to be purchased or donated in Box A.

Section 2: Estimated Income. List all sources of cash/checks for your project. Will you do money-earning activities (e.g., babysitting, bake sales, etc.) to help fund your project or do you anticipate receiving cash donations? Remember, you must not ask for donations; an adult must do the “ask.” If you will use personal funds or money from troop funds for your project, please list them in this section. Enter the total amount of income in Box B.

Section 3: In-kind Donations. List all items/supplies you anticipate will be donated for use in your project. For each item you think will be donated, please estimate the value of that item/supply. Again, remember the policy of having an adult do the “ask.” Enter the total value of all in-kind donations in Box C.

Section 4: Summary. In this section, add Total Cash/Checks (B) and the Total Value of In-Kind Donations (C). Subtract this number from the Total Estimated Expenses (A) for your project. The result (D) should be “0” since the intent of your project is not to have extra money, but to make sure all expenses and needs are covered.

Section 1: Estimated Expenses	
Item	Cost/Value
A. Total Expenses <i>(purchased or donated items/supplies)</i>	

Section 2: Estimated Income (cash and/or checks)	
Source (earned or donated)	Amount (\$)
B. Total Cash/Checks (earned or donated)	

Section 3: In-Kind Donations	
Source	Value (\$)
C. Total Value of In-Kind Donations	

Section 4: Summary			
1	Enter amount from Box B <i>(Total Cash/Checks [earned/donated])</i>		
2	Enter amount from Box C <i>(Total Value of In-Kind Donations)</i>	+	
3	Total Income <i>(Add Box B and Box C)</i>	=	
4	Enter amount from Box A <i>(Total Expenses)</i>	-	
D. Total (subtract total in line 4 from total in line 3):			